Health and Safety Policy for Parish Council

Policy Statement

Allostock Parish Council is committed to ensuring, so far as is reasonably practicable, the health, safety, and welfare of its employees, councillors, contractors, volunteers, and members of the public who may be affected by its activities.

The Council recognises its responsibilities under the Health and Safety at Work etc. Act 1974 and associated regulations.

Organisation and Responsibilities

The Parish Council has overall responsibility for health and safety.

Chair of the Council
Supports implementation of this policy and oversight of health and safety matters.

Clerk/Responsible Officer
Implements health and safety arrangements, maintains records, and coordinates risk assessments.

Employees, Councillors and Volunteers
Must take reasonable care of themselves and others and report hazards and incidents.

Contractors
Must be competent, insured where appropriate, and comply with health and safety requirements.

Arrangements

Risk Assessments
The Council will identify hazards, assess risks, and implement suitable controls.

Council Premises and Property
Buildings, grounds, and assets will be maintained in a safe condition.

Lone Working
Risks associated with lone working will be assessed and managed.

Manual Handling
Hazardous manual handling activities will be avoided where possible.

Display Screen Equipment
Workstations will be assessed as appropriate.

Fire Safety
Suitable fire precautions and emergency arrangements will be maintained.

First Aid
Appropriate first aid arrangements will be provided for events.

Accident Reporting
Accidents and near misses must be reported promptly.

Events Organised by the Council
Suitable risk assessments will be completed for Council events.

Training
Employees will receive appropriate health and safety training.

Review and Monitoring
This policy will be reviewed annually.

Policy Review Date: 24/09/2026_____
Next Review Due: 24/09/2027
Approved by Council on: _____24/09/2026___